

Auburn Vocational School District BOARD OF EDUCATION

Minutes of January 05, 2016

The January 05, 2016 regular meeting of the Auburn Vocational School District was called to order by Mr. Walter at 7:30 p.m.

Upon roll call, the following members were present:

Mrs. Brush	Mr. Kent	Mr. Miller	Mrs. Wanyek
Dr. Culotta	Mr. Klima	Mr. Stefanko	Mrs. Wheeler
Mrs. Javins	Dr. Kolkowski	Mr. Walter	

Administrators: Margaret Lynch, Sherry Williamson, Jeff Slavkovsky, Sandy Ranck, Dee Stark, and Victoria Bryant

009-16 Approve Agenda

A motion was made by Dr. Kolkowski and seconded by Mr. Stefanko to approve the January 05, 2016 agenda.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

010-16 Approve Minutes Last Meeting

A motion was made by Mr. Stefanko and seconded by Dr. Kolkowski to approve the minutes of the December 1, 2015 Board meeting.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

Public Participation – There was no Public Participation at this meeting.

Administrative Report

- a) Semi-Annual Harassment Report – Jeff Slavkovsky presented current data with the Board
- b) LGCA – META Merger Update – Ms. Lynch presented an update to the Board

011-16 Other

A motion was made by Mr. Stefanko and seconded by Dr. Kolkowski to approve \$600 to be refunded to the various churches that donated funds to Angelisa Jereb for repairs to her 2002 Infinity I35. This approval requires that Ms. Jereb sign a hold harmless agreement prepared by the District legal counsel for any and all future claims.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

012-16 Executive Session

A motion was made by Dr. Kolkowski and seconded by Mrs. Javins to enter into executive session at 7:42 p.m. for the following purpose:

- Pursuant to Ohio Revised Code Section 121.22(G) (1), for the purpose of considering the appointment, **employment**, dismissal, discipline, promotion, demotion, or **compensation of public employees** or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.
- Pursuant to Ohio Revised Code Section 121.22(G)(3), to discuss disputes involving the Board and/or the School District that are the subject of pending or imminent court action.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

Return to public session at 8:26 p.m.

Facilities Committee Report

- a) TLC Update –Dale Griffis from Cold Harbor gave an update on the TLC addition progress
- b) Geauga Educational Service Center & TLC space – Ms. Lynch informed the Board that Geauga ESC has expressed interest in moving to the TLC Building

013-16 Approve Cold Harbor Building Company Invoice

A motion was made by Mrs. Wheeler and seconded by Mr. Miller to approve the invoice from Cold Harbor Building Company in the amount of \$3,357.67. This invoice covers meetings for the Technology Learning Center Construction, Job Site Visits, Soil Review, Notice of Commencement Filing and News Herald Legal Notice. Billing period of August 27, 2015 to November 30, 2015.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

014-16 Approve Cold Harbor Building Company Invoice

A motion was made by Mrs. Wheeler and seconded by Mr. Miller to approve the invoice from Cold Harbor Building Company in the amount of \$1,680.00. This invoice covers facility meetings, Levy meetings and sign meetings. Billing period of August 27, 2015 to November 30, 2015.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

Student Achievement Report - Mrs. Brush gave monthly update

Legislative Report – Paul Stefanko gave monthly update

Recruitment Committee Report – Next meeting Thursday, February 11, 2016 @ 4:00 pm

Curriculum Committee Report - Next meeting Monday, January 25, 2016 @ 4:00 pm

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending November 30, 2015 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, and Bank Reconciliation Report. (See Attachments)

No Action Required.

015-16 Approve Tax Budget for FY 2016-2017

A motion was made by Mr. Miller and seconded by Mr. Klima approve the Tax Budget for FY 2016-2017. The tax budget is based upon the five year forecast approved by the Board in October 2015 and includes estimates of tax collection for both Lake and Geauga counties. The Lake County Auditor has provided a summary form of budget resulting from amendments to the ORC related to tax budgets. (See Attachment Item #14)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

016-16 Approve Property Insurance 2016 - 2018

A motion was made by Mr. Miller and seconded by Mrs. Javins to approve the district property insurance for the period July 1, 2016 – June 30, 2018 with Wright Specialty/Catlin Insurance Company/Wells Fargo Insurance Services USA, Inc. (COL), PO Box 203417, Dallas, TX 75320-3416. The services of School Insurance consultants, LLC located in Lebanon, OH, are engaged to evaluate our policy and issue RFP's. The company has agreed to reduce current rates between 4-5% for the 2016-2017 year and another 2-3% for the 2017-2018 year resulting in an approximate \$2,370 in savings over the two year period. We will pay up to \$3,500 for the consultant who will also serve as the agent for our policy. (See Attachment #15)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None
 Mr. Walter declared the motion passed

017-16 Donations

A motion was made by Mrs. Javins and seconded by Mr. Kent to approve the following donations as listed:

Monetary donation from Concord Garden Club of Concord, Ohio in the amount of \$500.00 to assist in the support of the Horticulture Landscape student field trips.

A 2009 Nissan Versa from Mr. Richard Gamber, of Wickliffe, Ohio. This donation is for the Automotive Technology program.

1993 Subaru Justy from Mr. Ken Gladyszewski, of Concord, Ohio. This donation is for the Automotive Technology program.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None
 Mr. Walter declared the motion passed

018-16 Approve Removal of Inventory

A motion was made by Mr. Miller and seconded by Mr. Klima to remove the following inventory items. These items are out-date, broken, and unable to be fixed or have been auctioned off.

Tag #	Item
12118	HP Printer
12119	Visual Presenter
11649	Optiplex Desktop
11667	Optiplex Computer
11453	Optiplex Computer
11650	Optiplex Computer
11469	Optiplex Computer
12199	D630 Laptop
11986	D630 Laptop

11666	Optiplex Computer
10354	HP Laserjet 1320n
12242	Cisco Catalyst Router/Switch
12248	Compaq SCSI
12339	HP Proliant DL 380G3
12341	HP Proliant DL 380G3
12249	Compaq Proliant
12338	HP Proliant DL 380G3
12337	Compaq Array Controller
13139	HP Color LaserJet CP2025
13104	HP Color LaserJet CP2025
11711	HP Color LaserJet 3600n
13605	Laserjet Pro 400 Color
13098	HP Color LaserJet CP2025
11249	HP LaserJet 1320
10384	HP LaserJet P2015dn
10419	HP Laserjet 1300n
11086	HP LaserJet 1320
11074	HP Color LaserJet 5550dn
10568	HP Color LaserJet 4550N
11724	HP LaserJet 1320tn
11173	HP LaserJet 1100
10749	HP LaserJet 1200
13094	HP Scanjet 5590
12346	Epson Stylus CX6600
12469	HP LaserJet 2100
13498	HP Officejet 4500
13139	HP Color LaserJet CP2025

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None
 Mr. Walter declared the motion passed

019-16 Human Resources

A motion was made by Mr. Klima and seconded by Mr. Miller to approve the following personnel items:

A. Approve Family Medical Leave and Extended Leave

It is my recommendation that the Board approve Family Medical Leave & Extended Leave for Mrs. Michelle Rodewald, Business Partnership Coordinator. Based on the collective bargaining agreement article 16.5.5. , Mrs. Rodewald will be on FMLA starting October 19, 2015 with an estimated return date of January 8, 2016.

B. Approve Stipend for the 2015-2016 School Year

It is my recommendation that the Board of Education approve the following stipend for Mrs. Judy Falcone for the supplemental duties of Stars, Student Ambassadors and Career Trailblazers based on the CATA agreement (21.1.1) for the 2015-2016 school year. The stipend amount of \$864.87 is based off the CATA Agreement (21.1.2). This amount will be divided into two installments.

C. Approve Van Drivers for the 2015-2016 School Year

It is my recommendation that the Board of Education approve the following van drivers for the 2015-2016 school year which include Gary Cottrill, Jim Brown, Michelle Rodewald, Jessica Szoka and Dennis Harvey.

D. Approve Resignation

It is my recommendation that the Board of Education approve the resignation of Mrs. Susie Gill, Enrollment Specialists, effective January 11, 2016.

E. Approve Classified Non-Teaching Part Time Hourly for the 2015-2016 School Year

It is my recommendation that the Board approve Mrs. Ellen Cochran, as our part time Accounts Payable Clerk, effective January 6, 2016 at an hourly rate of \$17.59 for 5.5 hours a day. (Shared Agreement with the Lake County ESC)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

020-16 Approve 3-Year Principal Administration Contract

A motion was made by Mr. Stefanko and seconded by Mr. Miller to approve a three-year contract for Mr. Jeff Slavkovsky as Principal, contract date of August 1, 2016 to July 31, 2019. Contract days of 220 in the amount of \$94,501.93. (Includes 1% Raise – Current Salary: \$93,566.27)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

021-16 Approve 3-Year Assistant Principal Administration Contract

A motion was made by Mr. Miller and seconded by Mr. Kent to approve a three-year contract for Mrs. Dee Stark, Assistant Principal Contract date of August 1, 2016 to July 31, 2019. Contract days of 220 in the amount of \$ 84,390.47. (Includes 1% Raise – Current Salary: \$83,554.92)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

022-16 Approval Delinquent Debt Collection Agreement between the Ohio Attorney General and Auburn Vocational School District

A motion was made by Dr. Kolkowski and seconded by Mr. Stefanko to approve the agreement between the Ohio Attorney General (Attorney General) and Auburn Vocational School District (Political Subdivision). The purpose, the political subdivision has requested that the Attorney General undertake, and the Attorney General agrees to undertake, the collection of delinquent debt owed to the Political Subdivision, pursuant to Ohio Revised Code (O.R.C. 131.02). This agreement sets forth the rights, duties and obligations of the Parties and the amounts to be charged, collected and allocated between the Political Subdivision and Attorney General. (See Attachment #21)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

023-16 Adjourn


A motion was made by Dr. Kolkowski and seconded by Mr. Stefanko to adjourn the meeting at 9:05 p.m.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Stefanko, Mr. Walter, Mrs. Wanyek and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed



Treasurer



Board President

Treasurers Note: The meeting was audio taped and a copy of the tape may be obtained by contacting the Treasurer during the course of normal business hours.



Attachment Item #6a

Administrative Report

*Semi-Annual Harassment
Report*



Harassment/Bullying Summary

Type of Harassment	8/2015 - 12/2015	1/2015 - 6/2015	8/2014 - 12/2014	8/2013 - 12/2013	1/2013 - 5/2013	8/2012 - 12/2012	1/2012 - 6/2012	8/2011 - 12/2011	1/2011 - 5/2011	12/15/2010	09/10'
Bullying- Verbal	0	0	0	1	1	0	2	1	7	16	19
Bullying - Physical	0	0	0	0	1	0	0	0	4	2	9
Bullying - Cyberbullying	0	0	0	0	0	0	1	0	2	1	2
Bullying - Written	0	0	0	0	0	0	0	0	0	0	0
Bullying - Physical & Verbal	0	0	0	0	0	1	1	0	3	3	0
Bullying - Verbal & Electronic	0	0	0	0	0	1	1	2	0	1	0
Intimidation	0	0	0	0	3	0	0	0	1	0	0
Harassment	1	0	0	1	0	3	0	1	2	0	1
TOTAL	1	0	0	2	5	5	5	4	19	23	31



Attachment Item #8d

- Approve Summer Projects
and Bid Strategy*

SUMMER PROJECT APPROVAL LIST

1. Gutters
2. Lighting Inspection
3. Guard Rail
4. Storage Doors
5. Dock Railing
6. Deck IMT Lab
7. Ductline/Gutters
8. IMT Doors/Steps
9. Three Double Doors
10. Lift Construction Lab
11. Drains/Foundation
12. 3 Overhead Doors
13. 8 Steel Doors
14. Restaurant Update
15. Mens/Womens Bathroom
16. Two Greenhouses



Attachment Item #13

Render Financial Reports

Auburn Career Center
Cash Fund Balance Report
November 30, 2015

A

Fund	Description	FY Beginning Fund Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
001	General Fund	\$ 4,109,324.93	\$ 178,738.94	\$ 4,068,455.85	\$ 663,514.80	\$ 3,755,196.47	\$ 4,422,584.31	\$ 764,843.69	\$ 3,657,740.62
002	Bond Retirement	-	-	-	67,814.41	67,814.41	(67,814.41)	-	(67,814.41)
003	Permanent Improvement Fund	\$ 1,477.10	-	-	8,057.03	72,601.80	1,477.10	-	1,477.10
004	Building	-	-	-	28,678.79	92,704.70	(72,601.80)	955,153.44	(1,027,755.24)
006	Food Service	\$ 261.22	\$ 23,985.76	\$ 121,171.18	-	-	28,727.70	11,717.23	17,010.47
009	USSF	\$ 10,196.82	-	-	-	-	10,196.82	-	10,196.82
011	Rotary	\$ 91,779.53	\$ 2,546.54	\$ 6,691.70	\$ 4,582.74	\$ 7,575.71	\$ 90,895.52	\$ 9,445.07	\$ 81,450.45
012	Adult Education	\$ 202,398.73	\$ 155,648.08	\$ 822,340.13	\$ 185,458.57	\$ 694,548.60	\$ 330,190.26	\$ 134,613.65	\$ 195,576.61
014	Rotary Internal Service Fund	\$ 2,389.53	\$ 159.93	\$ 379.99	\$ 937.39	\$ 937.39	\$ 1,832.13	\$ 582.50	\$ 1,249.63
018	Principal Fund	\$ 1,550.67	-	\$ 25,000.00	\$ 1,003.00	\$ 2,289.21	\$ 24,261.46	\$ 9,867.03	\$ 14,394.43
019	Trust Fund-Camp Discovery	\$ 141,249.52	-	\$ 473,709.24	\$ 2,366.42	\$ 106,119.05	\$ 508,839.71	\$ 8,747.59	\$ 500,092.12
022	Scholarships	\$ 13,168.19	\$ 7,680.00	\$ 51,983.09	\$ 7,430.00	\$ 52,851.61	\$ 12,299.67	-	\$ 12,299.67
024	Employee Self Insurance Fund	\$ 4,589.10	-	\$ 30,000.00	\$ 214.90	\$ 3,378.91	\$ 31,210.19	\$ 1,210.19	\$ 30,000.00
031	Underground Storage Tank Fund	-	-	-	-	-	-	-	-
200	Student Activity Fund	\$ 83,858.68	\$ 5,453.45	\$ 16,691.55	\$ 3,588.17	\$ 11,501.26	\$ 89,048.97	\$ 12,321.45	\$ 76,727.52
451	Data Communication Fund	-	-	\$ 900.00	-	-	\$ 900.00	-	\$ 900.00
501	ABLE Literacy Fund	-	\$ 17,037.63	\$ 59,247.25	\$ 20,038.56	\$ 79,285.81	\$ (20,038.56)	\$ 11,542.23	\$ (31,580.79)
524	VEPD Secondary and Adult Fund	-	\$ 13,415.00	\$ 85,375.60	\$ 66,334.80	\$ 151,710.40	\$ (66,334.80)	\$ 6,686.89	\$ (73,021.69)
573	Title V Innovative Grants	-	-	-	-	-	-	-	-
584	Drug Free Grant Fund	-	-	-	-	-	-	-	-
590	Improving Teacher Quality	-	-	\$ 2,549.59	-	-	\$ 3,024.59	\$ (475.00)	\$ 481.45
599	Miscellaneous Fed Grants (REAP)	-	-	-	-	-	-	-	-
Grand Totals		\$ 4,662,244.02	\$ 404,665.33	\$ 5,764,495.17	\$ 1,060,019.58	\$ 5,101,539.92	\$ 5,325,199.27	\$ 1,927,212.41	\$ 3,397,986.86

This is an unaudited financial report.

Auburn Career Center
Appropriation Account Summary
 1/13/15

B

Fund	Desc	FYTD Appropriated	Carryover	FYTD Expendable	FYTD Expenditures	MTD Expenditures	Encumbered	FYTD Remaining	Percent Exp/Enc
001	General Fund	\$ 9,014,356.40	\$ 598,965.38	\$ 9,613,321.78	\$ 3,755,196.47	\$ 663,514.80	\$ 764,843.69	\$ 5,093,281.62	47.02%
002	Bond Retirement	\$ 475,696.00	\$ -	\$ 475,696.00	\$ 67,814.41	\$ 67,814.41	\$ -	\$ 407,881.59	14.26%
003	Permanent Improvement	\$ 1,477.10	\$ -	\$ 1,477.10	\$ -	\$ -	\$ -	\$ 1,477.10	0.00%
004	Construction	\$ 1,330,000.00	\$ -	\$ 1,330,000.00	\$ 72,601.80	\$ 8,057.03	\$ 955,153.44	\$ 302,244.76	0.00%
006	Lunchroom Fund	\$ 244,124.00	\$ -	\$ 244,124.00	\$ 92,704.70	\$ 28,678.79	\$ 11,717.23	\$ 139,702.07	42.77%
009	Uniform School Supply Fund	\$ 10,196.82	\$ -	\$ 10,196.82	\$ -	\$ -	\$ -	\$ 10,196.82	0.00%
011	Customer Service Fund	\$ 98,471.23	\$ -	\$ 98,471.23	\$ 7,575.71	\$ 4,582.74	\$ 9,445.07	\$ 81,450.45	17.29%
012	Adult Education Fund	\$ 1,801,627.58	\$ 24,056.27	\$ 1,825,683.85	\$ 694,548.60	\$ 185,458.57	\$ 134,613.65	\$ 996,521.60	45.42%
014	Rotary Internal Service Fund	\$ 1,249.63	\$ 1,519.89	\$ 2,769.52	\$ 937.39	\$ 937.39	\$ 582.50	\$ 1,249.63	54.88%
018	Principal Fund	\$ 26,550.67	\$ -	\$ 26,550.67	\$ 2,289.21	\$ 1,003.00	\$ 9,867.03	\$ 14,394.43	45.79%
019	Other Grants	\$ 505,004.46	\$ 108,719.74	\$ 613,724.20	\$ 106,119.05	\$ 2,366.42	\$ 6,747.59	\$ 498,857.56	0.00%
022	Scholarships	\$ 75,395.19	\$ 3,128.00	\$ 78,523.19	\$ 52,851.61	\$ 7,430.00	\$ -	\$ 25,671.58	67.31%
024	Employee Benefits	\$ 34,589.10	\$ -	\$ 34,589.10	\$ 3,378.91	\$ 214.90	\$ 1,210.19	\$ 30,000.00	13.27%
200	School Net Connectivity	\$ 100,550.23	\$ -	\$ 100,550.23	\$ 11,501.26	\$ 3,568.17	\$ 12,321.45	\$ 76,727.52	23.69%
451	ABLE Literacy Fund	\$ 1,800.00	\$ -	\$ 1,800.00	\$ -	\$ -	\$ -	\$ 1,800.00	0.00%
501	VEPD Secondary and Adult	\$ 279,989.33	\$ -	\$ 279,989.33	\$ 79,285.81	\$ 20,038.56	\$ 11,542.23	\$ 189,161.29	32.44%
524	Improving Teacher Quality	\$ 324,702.62	\$ -	\$ 324,702.62	\$ 151,710.40	\$ 66,334.80	\$ 6,686.89	\$ 166,305.33	48.78%
590	REAP	\$ 3,506.04	\$ -	\$ 3,506.04	\$ 3,024.59	\$ -	\$ 481.45	\$ (0.00)	100.00%
599	REAP	\$ 33,000.00	\$ -	\$ 33,000.00	\$ -	\$ -	\$ -	\$ 33,000.00	0.00%
	Grand Total	\$ 14,362,286.40	\$ 736,389.28	\$ 15,098,675.68	\$ 5,101,539.92	\$ 1,060,019.58	\$ 1,927,212.41	\$ 8,069,923.35	46.55%

Percent Expended/Enc is the calculation of expended plus encumbered divided by FYTD Expendable
 This is an unaudited financial statement

Auburn Vocational School
Monthly History Comparison-General Fund
November 30, 2015

C

	Monthly Comparison				Annual Comparison				Budget 2016 - Estimate	Remain 2016	Budget Expended	
	Nov FY14	Nov FY15	Nov FY16	Avg Chg	Actual 2014	Actual 2015	Estimate					
Revenue												
Real Estate	\$ 2,166,130	\$ 2,527,735	\$ 2,542,762	8.6%	\$ 4,618,415	\$ 5,398,396	\$ 5,361,862	\$ 2,819,100	47%			
Commercial	\$ 361,398	\$ 142,695	\$ -	-80.3%	\$ 750,712	\$ 399,421	\$ -	\$ -	#DIV/0!			
Tangible Personal (PU)	\$ 2	\$ -	\$ 202,999	#DIV/0!	\$ 368,464	\$ -	\$ 398,000	\$ 195,001	51%			
Gen Tan & Exempt	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	#DIV/0!			
Foundation	\$ 770,401	\$ 815,352	\$ 834,216	4.1%	\$ 1,911,053	\$ 1,976,358	\$ 1,980,000	\$ 1,145,784	42%			
PU Reimb	\$ 4,359	\$ 4,359	\$ -	-50.0%	\$ 4,359	\$ -	\$ -	\$ -	#DIV/0!			
Tang Tx Rep/Casino	\$ -	\$ -	\$ -	#DIV/0!	\$ 65,858	\$ -	\$ -	\$ -	#DIV/0!			
Homestead & Rollback	\$ 395,293	\$ 404,023	\$ 395,068	0.0%	\$ 765,170	\$ 817,295	\$ 652,660	\$ 257,592	61%			
Other	\$ 95,359	\$ 111,711	\$ 83,906	-3.9%	\$ 222,674	\$ 243,693	\$ 226,650	\$ 142,744	37%			
Subtotal	\$ 3,792,942	\$ 4,005,875	\$ 4,058,951	3.5%	\$ 8,706,705	\$ 8,835,163	\$ 8,619,172	\$ 4,560,221	47%			
Expense												
Salaries	\$ 1,868,817	\$ 1,865,640	\$ 1,711,745	-4.2%	\$ 4,459,423	\$ 4,531,297	\$ 4,329,389	\$ 2,617,644	40%			
Benefits	\$ 650,590	\$ 654,262	\$ 683,038	2.5%	\$ 1,640,421	\$ 1,636,795	\$ 1,747,135	\$ 1,064,097	39%			
Services	\$ 484,899	\$ 656,641	\$ 448,324	1.8%	\$ 1,222,975	\$ 1,506,175	\$ 1,495,581	\$ 1,047,257	30%			
Supplies	\$ 191,419	\$ 249,005	\$ 223,737	10.0%	\$ 481,936	\$ 470,293	\$ 514,145	\$ 290,408	44%			
Equipment	\$ 350,854	\$ 294,940	\$ 145,120	-33.4%	\$ 321,888	\$ 262,034	\$ 232,741	\$ 87,621	62%			
Student House	\$ -	\$ -	\$ -	#DIV/0!	\$ 82,689	\$ -	\$ -	\$ -	#DIV/0!			
Land Purchase	\$ -	\$ -	\$ -	#DIV/0!	\$ 60,507	\$ -	\$ -	\$ -	#DIV/0!			
Roof Replacement+Weld	\$ -	\$ -	\$ -	#DIV/0!	\$ 110,951	\$ -	\$ -	\$ -	#DIV/0!			
Parking Lot	\$ (106,331)	\$ -	\$ 348,532	#DIV/0!	\$ -	\$ -	\$ 400,000	\$ 51,468	87%			
Other	\$ 21,021	\$ 66,202	\$ 76,574	115.3%	\$ 153,060	\$ 161,285	\$ 185,290	\$ 108,716	41%			
Subtotal	\$ 3,461,269	\$ 3,786,690	\$ 3,637,070	2.7%	\$ 8,533,850	\$ 8,567,879	\$ 8,904,281	\$ 5,267,211	41%			
Revenue/Expense (Operating Balance)	\$ 331,673	\$ 219,185	\$ 421,881		\$ 172,855	\$ 267,284	\$ (285,109)					
Other Uses												
Advances Returned	\$ 19,358	\$ 400,000	\$ 9,503		\$ 190,883	\$ 456,805	\$ 200,000					
Sale of Student House	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 295,775					
Repay Construction Loan	\$ -	\$ -	\$ -		\$ 480,122	\$ -	\$ 534,041					
Advances Out	\$ 150,000	\$ -	\$ -		\$ 565,000	\$ 9,503	\$ 100,000					
Transfers	\$ 942,561	\$ 434,033	\$ 118,126		\$ 907,500	\$ 905,906	\$ 75,000					
Subtotal	\$ (1,073,203)	\$ (334,033)	\$ (108,622)		\$ (1,761,739)	\$ (458,604)	\$ (213,266)					
Beginning Cash	\$ 5,587,991	\$ 5,109,791	\$ 4,907,358		\$ 5,889,532	\$ 4,300,648	\$ 4,109,328					
Ending Cash	\$ 5,147,995	\$ 4,485,796	\$ 4,422,583		\$ 4,300,648	\$ 4,109,328	\$ 3,610,953					
Encumbrances	\$ 939,415	\$ 777,987	\$ 764,844		\$ 90,995	\$ 598,965	\$ 100,000					

Information taken from Form SM-2 as reported to ODE
This is an unaudited financial report.

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CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
042253	W	11/03/2015	AMERICA EXPRESS	040915	RECONCILED:11/06/2015		21,631.50
042254	C	11/05/2015	Payroll	999999			228,512.59
042255	B	11/05/2015	JOSHUA WILSON	041031	RECONCILED:11/12/2015		1,664.50
042256	B	11/05/2015	JEREMY PATCHIN	041023	RECONCILED:11/09/2015		1,925.00
042257	B	11/05/2015	PATRICK MC LAUGHLIN	041024	RECONCILED:11/10/2015		1,040.00
042258	B	11/05/2015	NICHOLAS KOPP	041034	RECONCILED:11/16/2015		1,040.00
042259	B	11/05/2015	SHELLEY SMALL	041038	RECONCILED:11/10/2015		611.00
042260	B	11/05/2015	GREGORY HALLMAN	041027	RECONCILED:11/09/2015		1,513.00
042261	B	11/05/2015	NICHOLAS CARON	041026	RECONCILED:11/09/2015		1,513.00
042262	B	11/05/2015	DESMOND BARKSDALE	041025	RECONCILED:11/10/2015		1,513.00
042263	B	11/05/2015	CRYSTAL JACOBS	041029	RECONCILED:11/09/2015		429.00
042264	B	11/05/2015	JASON LESTOCK	041030	RECONCILED:11/09/2015		1,513.00
042265	B	11/05/2015	CLAYTON HARRISON	041028	RECONCILED:11/09/2015		1,513.00
042266	B	11/05/2015	JACOB HOLDER	041035	RECONCILED:11/16/2015		150.00
042267	B	11/05/2015	DAVID PASQUALONE	041037	RECONCILED:11/12/2015		285.00
042268	B	11/05/2015	KIMBERLY SINGLETON	041022	RECONCILED:11/12/2015		285.00
042269	W	11/10/2015	STATE TEACHERS RETIREMENT	000480	RECONCILED:11/17/2015		25,754.06
042270	W	11/10/2015	SCHOOL EMPLOYEES RETIREMENT SYSTEM	007727	RECONCILED:11/30/2015		10,314.76
042271	W	11/06/2015	WEX BANK	010639	RECONCILED:11/10/2015		406.42
042272	W	11/06/2015	LAKE COUNTY DEPARTMENT OF UTILITIES	001435	RECONCILED:11/12/2015		77.49
042273	W	11/06/2015	DENNIS K. LEWIS	040902	RECONCILED:11/13/2015		59.44
042274	W	11/06/2015	YARDMASTER INC.	008148	RECONCILED:11/09/2015		250.00
042275	W	11/06/2015	GENERAL PEST CONTROL CO.	011210	RECONCILED:11/09/2015		103.75
042276	W	11/06/2015	CINTAS CORPORATION	000532	RECONCILED:11/10/2015		852.28
			LOCATION 259-T90				
			MATCO TOOLS	040770	RECONCILED:11/09/2015		881.60
042278	W	11/06/2015	TECH ED CUSTOMER SERVICE	040669	RECONCILED:11/10/2015		1,785.45
042279	W	11/06/2015	TYCO INTEGRATED SECURITY LLC	000056	RECONCILED:11/12/2015		55.15
042280	W	11/06/2015	REFRIGERATION SALES CORP.	040583	RECONCILED:11/10/2015		1,771.10
042281	W	11/06/2015	WELLS FARGO FINANCIAL LEASING	001063	RECONCILED:11/09/2015		957.58
042282	W	11/06/2015	SOUND COM SYSTEMS	000834	RECONCILED:11/09/2015		3,434.38
042283	W	11/06/2015	MENTOR WHOLESAL LUMBER	011872	RECONCILED:11/10/2015		1,806.74
042284	W	11/06/2015	GEAUGA MECHANICAL COMPANY, INC	000989	RECONCILED:11/09/2015		297.26
042285	W	11/06/2015	84 LUMBER	013804	RECONCILED:11/10/2015		19,578.25
042286	W	11/06/2015	JANITORIAL SERVICES INC.	013904	RECONCILED:11/10/2015		52.50
042287	W	11/06/2015	OHIO DEPT OF AGRICULTURE	011994	RECONCILED:11/10/2015		10.58
042288	W	11/06/2015	LOWE'S COMPANIES, INC.	011038	RECONCILED:11/12/2015		128.54
042289	W	11/06/2015	ICE CREAM SPECIALTIES & BAKERY	013154	RECONCILED:11/09/2015		592.96
042290	W	11/06/2015	TREASURER, STATE OF OHIO	000194	RECONCILED:11/09/2015		116.68
042291	W	11/06/2015	STATE CLEANING SOLUTIONS	012272	RECONCILED:11/10/2015		133.47
042292	W	11/06/2015	001071	RECONCILED:11/12/2015		1,035.00	
042293	W	11/06/2015	CENTRAL RESTAURANT PRODUCTS	007205	RECONCILED:11/12/2015		40.13
042294	W	11/06/2015	REIDER'S	012171	RECONCILED:11/12/2015		1,250.95
042295	W	11/06/2015	AUBURN CAREER CENTER	000499	RECONCILED:11/09/2015		5,670.70
042296	W	11/06/2015	GORDON FOOD SERVICE	008479	RECONCILED:11/12/2015		293.75
042297	W	11/06/2015	SABO'S WOODSIDE NURSERY	013258	RECONCILED:11/12/2015		2,835.00
042298	W	11/06/2015	LENNON & CO INC	012369	RECONCILED:11/10/2015		2,814.00
042299	W	11/06/2015	AUDIO VISUAL INNOVATIONS	012156	RECONCILED:11/09/2015		291.00
042300	W	11/06/2015	NORTHCOAST IMPRINTS	040840	RECONCILED:11/10/2015		1,221.88
			R. E. MICHEL COMPANY INC	012295	RECONCILED:11/10/2015		

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042301	W	11/06/2015	SHEFFLER DEPT 781437	000547	RECONCILED:11/12/2015		284.54
042302	W	11/06/2015	MORGAN SERVICES INC.	000182	RECONCILED:11/10/2015		1,429.11
042303	W	11/06/2015	ILLUMINATING COMPANY	000925	RECONCILED:11/09/2015		20,493.71
042304	W	11/06/2015	DAMNCHAM, INC.	000600	RECONCILED:11/09/2015		1,589.02
042305	W	11/06/2015	MASON STRUCTURAL STEEL INC.	007589	RECONCILED:11/09/2015		1,250.00
042306	W	11/06/2015	CLEMSON PORTABLE RESTROOMS CITY OF P. VILLIE UTIL.	012953			70.00
042307	W	11/06/2015	O'REILLY AUTOMOTIVE, INC	000215	RECONCILED:11/13/2015		742.08
042308	W	11/06/2015	JOHNSTONE SUPPLY	040813	RECONCILED:11/12/2015		2,508.22
042309	W	11/06/2015	WHITEHOUSE CONSTRUCTION CO.	013078	RECONCILED:11/16/2015		450.67
042310	W	11/06/2015	CHAGRIN VALLEY AUTO PARTS	041039	RECONCILED:11/10/2015		13,243.40
042311	W	11/06/2015	AT&T	000240	RECONCILED:11/18/2015		1,034.78
042312	W	11/06/2015	WEIDIG'S FLORAL	000171	RECONCILED:11/10/2015		1,113.34
042313	W	11/06/2015	PAINESVILLE AREA CHAMBER OF COMMERCE	008204	RECONCILED:11/23/2015		59.95
042314	W	11/06/2015	DAVID WELCH SYSCO FOOD SERVICES OF CLEVELAND	001939	RECONCILED:11/30/2015		350.00
042315	W	11/06/2015	PLATTENBURG AND ASSOC., INC.	041032	RECONCILED:11/18/2015		148.20
042316	W	11/06/2015	UH GAUGA MEDICAL CENTER	008412	RECONCILED:11/10/2015		399.15
042317	W	11/06/2015	DERRICK CUNNINGHAM	040994	RECONCILED:11/09/2015		5,561.00
042318	W	11/06/2015	TREASURER, STATE OF OHIO	007298	RECONCILED:11/19/2015		130.00
042319	W	11/06/2015	SEM / OFA	041021	RECONCILED:11/13/2015		140.51
042320	W	11/06/2015	CRILE ROAD HARDWARE	041040			300.00
042321	W	11/06/2015	MARY STIEF	000551	RECONCILED:11/13/2015		357.74
042322	W	11/06/2015	JANENE ISHEE	041012	RECONCILED:11/09/2015		73.26
042323	W	11/06/2015	BETH CUENI	010194	RECONCILED:11/09/2015		101.20
042324	W	11/06/2015	JEFF SLAVKOVSKY	008445	RECONCILED:11/09/2015		198.95
042325	W	11/06/2015	MARGARET LYNCH	013632	RECONCILED:11/09/2015		15.07
042326	W	11/06/2015	LOBI SMITH	011104	RECONCILED:11/09/2015		830.06
042327	W	11/06/2015	BLACKBOARD INC.	007143	RECONCILED:11/09/2015		93.72
042328	W	11/06/2015	IDENTSYS, INC.	011896	RECONCILED:11/09/2015		66,334.80
042329	W	11/13/2015	GENE PTACHEK & SON FIRE EQUIPMENT, INC.	010770	RECONCILED:11/23/2015		519.00
042330	W	11/13/2015	FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA, INC.	000640	RECONCILED:11/17/2015		321.18
042331	W	11/13/2015	NOCC COG ONE STOP	001550	RECONCILED:11/18/2015		375.00
042332	W	11/13/2015	ARBA 19	040653	RECONCILED:11/24/2015		250.40
042333	W	11/13/2015	RHS GRIDIRON CLUB	040154	RECONCILED:11/20/2015		150.00
042334	W	11/13/2015	DECA, Inc.	011488	RECONCILED:11/17/2015		112.00
042335	W	11/13/2015	TRIGATTION SUPPLY	008163	RECONCILED:11/20/2015		953.80
042336	W	11/13/2015	MCCMASTER-CARR SUPPLY CO.	010826	RECONCILED:11/19/2015		60.39
042337	W	11/13/2015	AOCC	000937	RECONCILED:11/23/2015		275.00
042338	W	11/13/2015	VIVIANI FAMILY LIMITED PARTNERSHIP	011774	RECONCILED:11/24/2015		1,635.88
042339	W	11/13/2015	FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA, INC.	001550	RECONCILED:11/18/2015		405.00
042340	W	11/13/2015	LOBAIN CTY COMMUNITY COLLEGE BUSINESS OFFICE -- CC217	013647	RECONCILED:11/19/2015		88.00
042341	W	11/13/2015	KELVIN ELECTRONICS	000702	RECONCILED:11/19/2015		239.18
042342	W	11/13/2015	GRAINGER	000466	RECONCILED:11/16/2015		716.08

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042343	W	11/13/2015	SYSCO FOOD SERVICES OF CLEVELAND	008412	RECONCILED:11/17/2015		1,099.29
042344	W	11/13/2015	ELECTRONIX EXPRESS	007251	RECONCILED:11/18/2015		318.26
042345	W	11/13/2015	OHIO DEPT OF JOB & FAMILY SERVICES	001877	RECONCILED:11/18/2015		2,361.24
042346	W	11/13/2015	WESTERN RESERVE OFFICE SUPPLY	001065	RECONCILED:11/16/2015		1,186.54
042347	W	11/13/2015	4IMPRINT, INC.	010665	RECONCILED:11/16/2015		941.73
042348	W	11/13/2015	CABLING CONCEPTS, INC.	040702	RECONCILED:11/17/2015		7,555.00
042349	W	11/13/2015	TIME WARNER CABLE - NORTHEAST	013042	RECONCILED:11/19/2015		399.00
042350	W	11/13/2015	AT&T	000171	RECONCILED:11/16/2015		144.31
042351	W	11/13/2015	NETSUPPORT INC.	011537	RECONCILED:11/30/2015		1,824.00
042352	W	11/13/2015	DOMINION EAST OHIO	004003	RECONCILED:11/16/2015		1,109.88
042353	W	11/13/2015	AT&T	000171	RECONCILED:11/16/2015		473.72
042354	W	11/13/2015	PACIFIC TELEMANAGEMENT SERVICES	040344	RECONCILED:11/19/2015		153.00
042355	W	11/13/2015	WKRY	012341	RECONCILED:11/16/2015		1,250.00
042356	W	11/13/2015	SCREENVISION DIRECT	040250	RECONCILED:11/18/2015		432.00
042357	W	11/13/2015	MAIL FINANCE	040153	RECONCILED:11/16/2015		684.13
042358	W	11/13/2015	BORDEN DAIRY COMPANY	000154	RECONCILED:11/16/2015		289.42
042359	W	11/13/2015	ALFRED NICKLES BAKERY	001071	RECONCILED:11/18/2015		78.74
042360	W	11/13/2015	ICE CREAM SPECIALTIES & BAKERY	013154	RECONCILED:11/17/2015		102.65
042361	W	11/13/2015	GORDON FOOD SERVICE	008479	RECONCILED:11/16/2015		3,403.67
042362	W	11/13/2015	CENGAGE LEARNING	010328	RECONCILED:11/16/2015		1,662.38
042363	W	11/13/2015	COUNCIL ON OCCUPATIONAL EDUC	040492	RECONCILED:11/17/2015		550.00
042364	W	11/13/2015	AUTOMOTIVE SUPPLY, INC.	000631	RECONCILED:11/16/2015		971.14
042365	W	11/13/2015	WELLS FARGO FINANCIAL LEASING	040583	RECONCILED:11/16/2015		601.50
042366	W	11/13/2015	PREMIER PAINT TECHNOLOGIES, INC.	001141	RECONCILED:11/17/2015		751.27
042367	W	11/13/2015	LAKE CTRY DEPT OF JOB & FAMILY	013530	RECONCILED:11/18/2015		87.62
042368	W	11/13/2015	MSC INDUSTRIAL SUPPLY CO. INC.	007489	RECONCILED:11/18/2015		374.52
042369	W	11/13/2015	CHARLES KERWOOD	013755	RECONCILED:11/16/2015		51.91
042370	W	11/13/2015	DAN CRAIG	013805	RECONCILED:11/16/2015		67.27
042371	W	11/13/2015	SUSAN GILL	040403	RECONCILED:11/16/2015		66.47
042372	W	11/13/2015	SANDY RANCK	014011	RECONCILED:11/16/2015		109.78
042373	W	11/13/2015	MICHELLE RODEWALD	011544	RECONCILED:11/16/2015		145.48
042374	W	11/13/2015	JANENE ISHEE	010194	RECONCILED:11/16/2015		139.15
042375	W	11/13/2015	MARY ANN KERWOOD	001517	RECONCILED:11/16/2015		421.16
042376	W	11/13/2015	GERALD ALLEN	040907	RECONCILED:11/16/2015		75.90
042377	W	11/13/2015	ADVANCED GAS & WELDING SOLUTIONS LLC	013407	RECONCILED:11/16/2015		6,711.40
042378	B	11/13/2015	SHAVONNE HARRIS	041041	RECONCILED:11/18/2015		98.00
042379	B	11/13/2015	YOLANDA WHITE	040924	RECONCILED:11/16/2015		1,699.00
042380	C	11/19/2015	PAFROLI	999999	RECONCILED:11/16/2015		236,463.45
042381	W	11/20/2015	ALFRED NICKLES BAKERY	001071	RECONCILED:11/24/2015		60.88
042382	W	11/20/2015	FIRSTMERIT BANKCARD CENTER	010092	RECONCILED:11/23/2015		2,268.54
042383	W	11/20/2015	MENTOR WHOLESALE LUMBER	000834	RECONCILED:11/24/2015		1,953.44
042384	W	11/20/2015	FIRSTMERIT BANKCARD CENTER	010092	RECONCILED:11/23/2015		602.49
042385	W	11/20/2015	SYSCO FOOD SERVICES OF CLEVELAND	008412	RECONCILED:11/23/2015		711.76
042386	W	11/20/2015	FIRSTMERIT BANKCARD CENTER	010092	RECONCILED:11/23/2015		232.36
042387	W	11/20/2015	LASKO AND OHIO GROUP	040827	RECONCILED:11/24/2015		85.00
042388	W	11/20/2015	FIRSTMERIT BANKCARD CENTER	010092	RECONCILED:11/23/2015		1,767.37

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042389	W	11/20/2015	GREEN VISION MATERIAL	040816	RECONCILED:11/23/2015		681.00
042390	W	11/20/2015	GENERAL PEST CONTROL CO.	011210	RECONCILED:11/23/2015		641.75
042391	W	11/20/2015	YARDMASTER INC.	008148	RECONCILED:11/23/2015		882.50
042392	W	11/20/2015	JANITORIAL SERVICES INC.	013804	RECONCILED:11/24/2015		17,120.00
042393	W	11/20/2015	WASTE MANAGEMENT OF OHIO	000734	RECONCILED:11/23/2015		530.79
042394	W	11/20/2015	AUDITO VISUAL INNOVATIONS	012156	RECONCILED:11/24/2015		768.00
042395	W	11/20/2015	ASHTABULA CNTY TECHNICAL & CAREER CENTER	004082	RECONCILED:11/30/2015		1,056.25
042396	W	11/20/2015	PRECIOUS CARGO TRANSPORTATION	013744	RECONCILED:11/24/2015		920.00
042397	W	11/20/2015	GAUGA MECHANICAL COMPANY, INC	011872	RECONCILED:11/24/2015		1,340.96
042398	W	11/20/2015	ASSESSMENT TECHNOLOGIES	040285	RECONCILED:11/24/2015		1,680.00
042399	W	11/20/2015	JUST ASK RENTAL INSTITUTE, LLC	007405			341.00
042400	W	11/20/2015	CHANEY ELECTRONICS	001017	RECONCILED:11/23/2015		928.00
042401	W	11/20/2015	ULTIMA AIR PRODUCTS	041036	RECONCILED:11/27/2015		314.70
042402	W	11/20/2015	GORDON FOOD SERVICE	008479	RECONCILED:11/27/2015		1,293.62
042403	W	11/20/2015	BORDEN DAIRY COMPANY	000154	RECONCILED:11/24/2015		175.73
042404	W	11/20/2015	FIRST COMMUNICATIONS	010610	RECONCILED:11/23/2015		135.42
042405	W	11/20/2015	AT&T	000171	RECONCILED:11/24/2015		20.77
042406	W	11/20/2015	ORWELL NATURAL GAS	012805	RECONCILED:11/23/2015		18.14
042407	W	11/20/2015	REIDER'S	012171	RECONCILED:11/24/2015		399.00
042408	W	11/20/2015	IRON MOUNTAIN	011058	RECONCILED:11/24/2015		58.25
042409	W	11/20/2015	LAKE HEALTH	004099	RECONCILED:11/24/2015		61.00
042410	W	11/20/2015	CINTAS CORPORATION	000532	RECONCILED:11/25/2015		1,278.42
042411	W	11/20/2015	GRAINGER	000466	RECONCILED:11/23/2015		1,834.11
042412	W	11/20/2015	R.E. MICHEL COMPANY INC	012295	RECONCILED:11/24/2015		249.46
042413	W	11/20/2015	APOLLO SUPPLY COMPANY	011556	RECONCILED:11/25/2015		677.50
042414	W	11/20/2015	RAYMOND BUILDERS SUPPLY	008527	RECONCILED:11/25/2015		124.00
042415	W	11/20/2015	NATIONAL ASSOCIATION OF LANDSCAPE PROFESSIONALS	012534	RECONCILED:11/24/2015		155.00
042416	W	11/20/2015	DAVID P RICHARDS	007918	RECONCILED:11/20/2015	1	100.00
042417	W	11/20/2015	DAVID WELCH	041032			115.71
042418	W	11/20/2015	SCREENVISTON DIRECT	040250	RECONCILED:11/27/2015		432.00
042419	W	11/20/2015	BURMAX COMPANY, INC.	000482	RECONCILED:11/24/2015		138.93
042420	W	11/20/2015	WHITEHOUSE CONSTRUCTION CO.	041039	RECONCILED:11/23/2015		59,358.40
042421	W	11/20/2015	CDW GOVERNMENT, INC.	011547	RECONCILED:11/24/2015		1,111.99
042422	W	11/20/2015	LAKE COUNTY SHERIFF'S OFFICE	011385			59,586.25
042423	W	11/20/2015	FIRSTMERT BANKCARD CENTER	010092	RECONCILED:11/23/2015		3,115.82
042424	W	11/20/2015	MSC INDUSTRIAL SUPPLY CO. INC.	007489			1,051.48
042425	W	11/20/2015	FIRSTMERT BANKCARD CENTER	010092	VOID: 11/24/2015		1,154.24
042426	W	11/20/2015	APPLIED INDUSTRIAL TECHNOLOGIE	008583	RECONCILED:11/24/2015		6,264.30
042427	W	11/20/2015	AUBURN CAREER CENTER	000499	RECONCILED:11/23/2015		928.75
042428	W	11/20/2015	HOME DEPOT CREDIT SERVICES	010207	RECONCILED:11/27/2015		1,492.67
042429	W	11/20/2015	DEPT 32-2502458767	012424	RECONCILED:11/23/2015		6,568.48
042430	W	11/20/2015	PEOPLE & WAGGONER, LTD.	040974	RECONCILED:11/25/2015		120.25
042431	W	11/20/2015	SMOCKER BY BEXAR MFG CO	012429	RECONCILED:11/24/2015		1,246.00
042432	W	11/20/2015	COUNTRY MEATS	010827			3,000.00
042433	W	11/20/2015	ACTS	000376	RECONCILED:11/27/2015		3,200.00
042434	W	11/20/2015	OHIO ACTE	000682			2,085.00
042435	W	11/20/2015	SAM'S CLUB	008469	RECONCILED:11/23/2015		1,082.40

Date: 12/01/2015
Time: 11:13 am

AUBURN VOCATIONAL SCHOOL DISTR
SORT BY CHECK NUMBER
CHECK DATES BETWEEN 11/01/2015 AND 11/30/2015
ALL CHECKS SELECTED

Page: 5
(CHECKPY)

CHECK	TYPE	DATE	VENDOR	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT
042436	W	11/20/2015	FIRSTMERIT BANKCARD CENTER	010092	RECONCILED:11/23/2015		1,715.19
042437	W	11/25/2015	STATE TEACHERS RETIREMENT	000480	RECONCILED:11/30/2015		26,536.13
042438	W	11/25/2015	SCHOOL EMPLOYEES RETIRE- MENT SYSTEM	007727	RECONCILED:11/30/2015		10,642.86
042439	B	11/24/2015	MANUELA VUKANJIC	040962	RECONCILED:11/27/2015		1,025.25
042440	B	11/24/2015	BRITNEY SKRUTSKY	040961	RECONCILED:11/27/2015		2,180.25
042441	B	11/24/2015	NICOLE NOVAK	040960	RECONCILED:11/27/2015		5,560.00
042442	B	11/24/2015	TAWNYA LINGLER	040958	RECONCILED:11/25/2015		2,180.25
042443	B	11/24/2015	KELLY JEWELL	040957	RECONCILED:11/30/2015		3,213.25
042444	B	11/24/2015	JENNI FELGER	040956	RECONCILED:11/30/2015		2,580.25
042445	B	11/24/2015	OLIVIA CRITES	040955	RECONCILED:11/30/2015		861.25
042446	B	11/24/2015	HOPE ALTHANS	040953	RECONCILED:11/30/2015		2,180.25
042447	B	11/24/2015	BRIAN BOWMAN	041043	RECONCILED:11/30/2015		1,309.00
042448	B	11/24/2015	THOMAS PURKEY	041076	RECONCILED:11/30/2015		1,309.00
042449	B	11/24/2015	MICHELLE CERNY	041044	RECONCILED:11/30/2015		61.50
042450	B	11/24/2015	ROBERT KARPINSKI	041045	RECONCILED:11/30/2015		61.50
042451	B	11/24/2015	MICHAEL BUCHANAN JR.	041046	RECONCILED:11/30/2015		1,989.00
042452	B	11/24/2015	JITIANA GIEL	041008	RECONCILED:11/25/2015		285.00
066240	W	11/24/2015	FIRSTMERIT BANKCARD CENTER	010092	RECONCILED:11/25/2015		1,181.11
066241	W	11/24/2015	TREASURER, STATE OF OHIO	001188	VOID: 11/24/2015		1,874.78
066242	W	11/24/2015	TREASURER, STATE OF OHIO	001188			937.39
910015	M	11/05/2015	MEMO ONLY	900926			2,341.31
973332	M	11/10/2015	BANK ONE/MEMO/MEDICARE	900663			3,258.42
973333	M	11/10/2015	Workers Comp	900950			1,028.37
973342	M	11/01/2015	FLEX SAVE	999992			158.00
973343	M	11/01/2015	LAKE CO. C.O.G. HEALTH MZ: 04 2W 8317	999998			89,173.10
973411	M	11/25/2015	CARE CONSORTIUM	900663			3,373.71
973412	M	11/25/2015	BANK ONE/MEMO/MEDICARE	900693			15.50
973413	M	11/25/2015	WORKERS COMP	900950			1,064.13
990703	M	11/27/2015	MEDICAL MUTUAL OF OHIO	999994			214.90
990704	M	11/27/2015	MEMO ONLY	999100			39,348.96
990705	M	11/27/2015	Commercial Loan Department	999501			22,086.68
990706	M	11/27/2015	Commercial Loan Department	999502			6,378.77
990707	M	11/17/2015	Commercial Loan Department	908140			7,430.00
V VOIDED CHECKS				2	CHECK TOTALS	3,029.02	
R RECONCILED CHECKS				182	CHECK TOTALS	468,507.51	
W WARRANT CHECKS				171	CHECK TOTALS	504,908.61	
M MEMO CHECKS				13	CHECK TOTALS	175,871.85	
B REFUND CHECKS				30	CHECK TOTALS	41,587.25	
I INVESTMENT CHECKS				0	CHECK TOTALS	0.00	
T TRANSFER CHECKS				0	CHECK TOTALS	0.00	
D DISTRIBUTION CHECKS				0	CHECK TOTALS	0.00	
C PAYROLL CHECKS				2	CHECK TOTALS	464,976.04	

Date: 12/01/2015
Time: 11:13 am

AUBURN VOCATIONAL SCHOOL DISTR
SORT BY CHECK NUMBER
CHECK DATES BETWEEN 11/01/2015 AND 11/30/2015
ALL CHECKS SELECTED

Page: 6
(CHECKRY)

CHECK	TYPE	DATE	VENDOR	STATUS/DATE	BANK CODE	CHECK AMOUNT

MISSING CHECKS						
**	TOTAL	CHECKS (LESS VOIDED)	214	**	TOTAL NET	1,184,314.73
***	TOTAL	CHECKS WRITTEN	216	***	GRAND TOTALS	1,187,343.75

Auburn Career Center		E
Bank Reconciliation		
November 30, 2015		
First Merit Checking	\$ 35,518.21	
Huntington (Main Depository)	\$ 3,039,020.11	
O/S checks - a/p	\$ (154,288.40)	
O/S checks - p/r	\$ (13,571.12)	
Payroll Accum (O/S)-Checks NI	\$ (535.21)	
Deposit in Transit	\$ -	
Petty Cash	\$ 400.00	
Change Funds	\$ 287.00	
Net Operating Check + Cash	2,906,830.59	
Health Care Deductible Pool - Huntington	\$ 31,210.19	
Star Ohio	\$ 887,366.01	
Net Available Cash	\$ 3,825,406.79	
Investments:		
Marketable Gov't Bonds	\$ -	
Non-Marketable CD's/ (CDARS)	\$ 1,499,792.48	
Total Investments	\$ 1,499,792.48	
Balance per bank	\$ 5,325,199.27	
Balance per books	\$ 5,325,199.27	
	\$ -	

Investments Report			F
Institution	Maturity Date	Date Placed	Amount
First Merit CD	5/17/2016	11/19/2014	\$ 252,155.68
Tri State CDARS	11/27/2015	2/26/2015	\$ 505,951.71
First Merit CD	1/4/2016	7/8/2015	\$ 500,000.00
Tri State CDARS	8/10/2016	8/10/2015	\$ 241,685.09
			\$1,499,792.48

Auburn Career Center
 Adult Workforce Education - Program Budget History Report
 Prepared, November 30, 2015

Programs	Receivable 2016		FY16		FY15		FY14		FY13		FY12		FY11	
	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp
Nursing	\$ 650,000	\$ 220,515	\$ 158,803	\$ 644,468	\$ 423,606	\$ 564,213	\$ 460,761	\$ 615,629	\$ 448,363	\$ 226,926	\$ 336,196	\$ 166,570	\$ 418,024	
STNA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (11,858)	\$ 638	\$ 21,293	\$ 13,477	\$ 22,672	\$ 35,614	
EMT	\$ 30,000	\$ 13,984	\$ 17,017	\$ 29,427	\$ 40,429	\$ 32,139	\$ 27,781	\$ 19,519	\$ 19,032	\$ 8,803	\$ 17,423	\$ 13,705	\$ 18,727	
Paramedic	\$ 109,000	\$ 79,908	\$ 56,803	\$ 107,532	\$ 78,437	\$ 72,722	\$ 51,916	\$ 48,779	\$ 48,706	\$ 50	\$ 6,041	\$ 78,780	\$ 34,080	
Cost	\$ -	\$ 745	\$ 682	\$ 20,200	\$ 16,235	\$ 37,290	\$ 36,896	\$ 48,706	\$ 128,563	\$ 18,965	\$ 10,014	\$ 46,908	\$ 59,551	
Career Enhancement (Hrly Programs)	\$ 28,000	\$ 1,845	\$ 718	\$ 7,283	\$ 12,080	\$ 18,780	\$ 24,490	\$ 65,368	\$ 38,641	\$ 35,241	\$ 22,064	\$ 15,455	\$ 5,704	
Customized	\$ 12,000	\$ 15,619	\$ 3,200	\$ 2,230	\$ 30,329	\$ 27,138	\$ 126,463	\$ 6,300	\$ 110,506	\$ 19,554	\$ 118,162	\$ 22,946	\$ 108,025	
HVAC	\$ 136,000	\$ 86,841	\$ 40,149	\$ 134,209	\$ 33,762	\$ 154,146	\$ 34,581	\$ 119,776	\$ 63,007	\$ 68,754	\$ 37,623	\$ 72,176	\$ 35,117	
Auto Body	\$ -	\$ -	\$ -	\$ 16,693	\$ -	\$ -	\$ -	\$ 150	\$ 187	\$ -	\$ -	\$ (55)	\$ 114	
Auto Tech	\$ 68,000	\$ 20,746	\$ 16,109	\$ 50,242	\$ 40,292	\$ 75,916	\$ 36,684	\$ 39,788	\$ 40,687	\$ 50,962	\$ 26,959	\$ 44,393	\$ 40,069	
Electrical	\$ 19,000	\$ 1,605	\$ 11,844	\$ 18,692	\$ 21,906	\$ 27,423	\$ 14,864	\$ 28,523	\$ 5,488	\$ -	\$ -	\$ -	\$ 1,616	
Facilities Maint (Integrated Systems)	\$ 44,000	\$ 24,754	\$ 13,431	\$ 43,781	\$ 5,538	\$ 29,837	\$ 620	\$ 9,230	\$ 527	\$ -	\$ -	\$ -	\$ 250	
Facilities Management & Bldg Tech	\$ 33,000	\$ 15,546	\$ 3,301	\$ 32,427	\$ 26,736	\$ 41,100	\$ 26,532	\$ 14,027	\$ 18,973	\$ -	\$ -	\$ -	\$ -	
Machine Trades	\$ 104,000	\$ 27,217	\$ 7,761	\$ 102,384	\$ 21,240	\$ 94,815	\$ 7,188	\$ 35,164	\$ 2,033	\$ 11,267	\$ 1,777	\$ 250	\$ 57	
Welding	\$ 101,028	\$ 77,617	\$ 23,845	\$ 99,047	\$ 76,369	\$ 139,692	\$ 69,736	\$ 69,518	\$ 53,918	\$ 20,493	\$ 17,391	\$ 35,824	\$ 42,458	
Fire	\$ 78,000	\$ 40,362	\$ 11,261	\$ 77,077	\$ 57,407	\$ 58,422	\$ 40,843	\$ 33,965	\$ 20,681	\$ 37,377	\$ 48,668	\$ 36,348	\$ 36,376	
Truck Driving	\$ 150,000	\$ 20,585	\$ 6,026	\$ 54,333	\$ 145,379	\$ 96,968	\$ 230,434	\$ 108,146	\$ 233,447	\$ 88,455	\$ 222,301	\$ 124,323	\$ 273,057	
Assessment	\$ 750	\$ 2,793	\$ 39,506	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Lifeline Learning/GED	\$ 11,000	\$ 9,047	\$ 61,193	\$ 10,757	\$ 100,832	\$ 8,180	\$ 99,846	\$ 4,996	\$ 76,840	\$ 3,350	\$ 65,135	\$ 4,888	\$ 57,069	
Adult Resale Uniform Supplies	\$ -	\$ -	\$ -	\$ 16	\$ 15,010	\$ 32,736	\$ 37,537	\$ 35,387	\$ 34,772	\$ 46,490	\$ 41,121	\$ 52,075	\$ 47,340	
One Stop	\$ 35,000	\$ -	\$ 12,992	\$ 34,340	\$ 33,070	\$ 1,511,515	\$ 1,327,271	\$ 1,292,502	\$ 1,345,081	\$ 667,794	\$ 984,559	\$ 737,423	\$ 1,224,773	
Total	\$ 1,608,778	\$ 659,729	\$ 484,641	\$ 1,485,138	\$ 1,178,657	\$ 1,511,515	\$ 1,327,271	\$ 1,292,502	\$ 1,345,081	\$ 667,794	\$ 984,559	\$ 737,423	\$ 1,224,773	
Program Profit/Loss			\$ 175,088		\$ 306,481		\$ 184,244		\$ (52,579)		\$ (316,765)		\$ (487,350)	

Front Office	FY16		FY15		FY14		FY13		FY12		FY11	
	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp
Revenue	\$ 162,611	\$ 133,587	\$ 300,207	\$ 316,424	\$ 291,240	\$ 288,117	\$ 256,274	\$ 325,400	\$ 267,228	\$ 317,306	\$ 367,432	\$ 355,570
Salaries/Benefits	\$ -	\$ 66,705	\$ -	\$ 98,913	\$ -	\$ 50,897	\$ -	\$ 105,785	\$ -	\$ 123,798	\$ -	\$ 59,589
Services	\$ -	\$ 3,769	\$ -	\$ 4,247	\$ -	\$ 4,191	\$ -	\$ 7,166	\$ -	\$ 33,133	\$ -	\$ 4,930
Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment	\$ -	\$ 5,848	\$ -	\$ 10,050	\$ -	\$ 6,448	\$ -	\$ 16,547	\$ -	\$ 7,228	\$ -	\$ 15,511
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 305,000	\$ 162,611	\$ 300,207	\$ 429,634	\$ 291,240	\$ 349,653	\$ 256,274	\$ 454,897	\$ 267,228	\$ 481,465	\$ 367,432	\$ 440,558
Front Office Over/Under		(\$7,296)		(\$129,427)		(\$8,413)		(\$198,623)		(\$214,237)		(\$73,126)

All Adult Workforce	FYTD Advances In	FYTD Advances Returned	AWL Long Term Loan Balance Owed to Gen Fund
\$ -	\$ 127,792	\$ 100,000	\$ 1,255,000
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -



Attachment Item #14

Approve Tax Budget for FY 2016-2017

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund, and any other funds
requesting general property tax revenue)

EXHIBIT I

FUND: GENERAL FUND

DESCRIPTION	FOR 2014 ACTUAL	FOR 2015 ACTUAL	2016 CURRENT YEAR ESTIMATE	2017 BUDGET YEAR ESTIMATE
REVENUES:				
Property Taxes (Real & Tangible Pers	\$5,737,592	\$5,797,817	\$5,768,362	\$5,806,202
Homestead &, Rollback	\$765,170	\$780,101	\$775,340	\$775,340
S. B. 3 & 287 Dereg. Reimb.	\$0	\$0	\$0	\$0
Personal Property Reimb.	\$37,194	\$37,194	\$0	\$0
Other Revenues	\$2,357,632	\$2,776,856	\$2,634,907	\$2,448,590
TOTAL REVENUES	\$8,897,588	\$9,391,968	\$9,178,609	\$9,030,132
TOTAL EXPENDITURES	\$10,486,469	\$9,583,286	\$9,154,053	\$9,546,646
REVENUES OVER (UNDER) EXPENDITURES	-\$1,588,881	-\$191,318	\$24,556	-\$516,514
BEGINNING CASH BALANCE	\$5,889,525	\$4,300,644	\$4,109,326	\$4,133,882
ENDING CASH BALANCE	\$4,300,644	\$4,109,326	\$4,133,882	\$3,617,368
ENCUMBRANCES AT YEAR END	\$90,995	\$598,965	\$100,000	\$100,000

FUND: BOND RETIREMENT FUND

DESCRIPTION	FOR 2014 ACTUAL	FOR 2015 ACTUAL	2016 CURRENT YEAR ESTIMATE	2017 BUDGET YEAR ESTIMATE
REVENUES:				
Property Taxes (Real & Personal)				
Homestead & Rollback				
S. B. 3 & 287 Dereg. Reimb.				
Personal Property Reimb.				
Other Revenues	480,121	475,488	475,696	475,595
TOTAL REVENUES	480,121	475,488	475,696	475,595
TOTAL EXPENDITURES	480,121	475,488	475,696	475,595
REVENUES OVER (UNDER) EXPENDITURES	0	0	0	0
BEGINNING CASH BALANCE				
ENDING CASH BALANCE	\$0	\$0	\$0	\$0
ENCUMBRANCES AT YEAR END				



Attachment Item #15

Approve Property Insurance 2016-2018

Lori Smith

From: sherry williamson
Sent: Monday, December 21, 2015 11:14 AM
To: Lori Smith
Subject: FW: Insurance Renewal Notice

Attachment for property insurance explanation.
Thanks,
Sherry

From: Tom McGilly [<mailto:tmcgilly@schoolins.com>]
Sent: Thursday, December 17, 2015 12:30 PM
To: sherry williamson <swilliamson@Auburncc.org>
Subject: RE: Insurance Renewal Notice

Hi Sherry,

I have not heard back from you so I just wanted to make sure you received this notice.

Thanks and Merry Christmas!
Tom

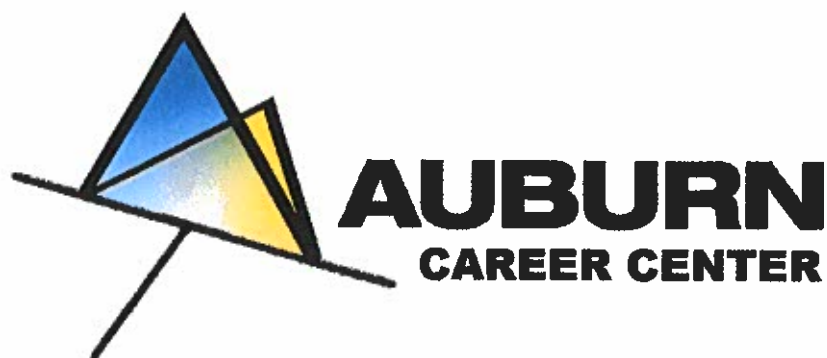
From: Tom McGilly
Sent: Monday, December 07, 2015 3:16 PM
To: sherry williamson <swilliamson@Auburncc.org>
Subject: Insurance Renewal Notice
Importance: High

More great news for our SIC clients! As your consultant and representative, I have been able to negotiate a rate REDUCTION agreement with your insurance company, this time for not one, but **two** years! The company has agreed to reduce your current rates between 4-5% for the 2016-2017 year and another 2-3% for the 2017-2018 year. I believe that this is the first time a deal of this magnitude has been accomplished with an insurance company. This is a definite testimony of the power and strength of the SIC Buying Group.

The only things that will change the actual dollar amount of the premium decrease is:

1. Addition or deletion of property locations.
2. The inflationary property value increase we will be making to your building values.
3. Change in the # of vehicles on your fleet schedule.
4. Changes to coverage or limits.
5. Very poor claims experienced by your district. However, if the overall group of schools insured with Wright Specialty/Catlin Insurance is favorable your district will not be penalized.

It is important to know that the company has asked that we notify them by **Jan. 1st** as to what SIC clients will be accepting this excellent opportunity. Your approval can be subject to Board approval if needed, however, could be put on the agenda at your earliest convenience so we are able to expedite matters with the company on your district's behalf. **Please note:** once agreed upon, it is understood by you and your BOE that in order to be guaranteed these rate reductions you must stay with Wright Specialty and remain an active SIC



Attachment Item #21

*Approve Delinquent Debt
between The Ohio Attorney
General and Auburn
Vocational School District*



MIKE DEWINE

★ OHIO ATTORNEY GENERAL ★

Collections Enforcement
Office 614 466 8360
Fax 614 752 9070

150 East Gay Street, 21st Floor
Columbus, OH 43215
www.OhioAttorneyGeneral.gov

DELINQUENT DEBT COLLECTION AGREEMENT BETWEEN THE OHIO ATTORNEY GENERAL AND

Auburn Vocational School District (Auburn Career Center)

I. PARTIES

1.1. THIS DELINQUENT DEBT COLLECTION AGREEMENT (this "Agreement") is between the Ohio Attorney General (hereinafter "Attorney General") and Auburn Vocational School District (Auburn Career Center) ("Political Subdivision"), collectively referenced herein as the "Parties."

II. PURPOSE

2.1. The Political Subdivision has requested that the Attorney General undertake, and the Attorney General agrees to undertake, the collection of delinquent debt owed to the Political Subdivision, pursuant to Ohio Revised Code ("O.R.C.") § 131.02. This Agreement sets forth the rights, duties and obligations of the Parties and the amounts to be charged, collected and allocated between the Political Subdivision and Attorney General. This Agreement will become effective in ten business days once fully executed ("Effective Date").

III. CERTIFICATION OF DEBT

3.1. The Parties agree that this Agreement shall apply to amounts owed to Political Subdivision that meet the criteria specified on the attached Exhibit "A" (hereinafter the "Debt"). The Parties may, from time to time, change the categories of debt to be certified to the Attorney General by amending Exhibit "A" pursuant to the discretion of the Section Chief of the Collections Enforcement Section of the Attorney General and Auburn Vocational School District (Auburn Career Center) of the Political Subdivision. Such changes to the categories of debt identified on Exhibit "A" shall not be construed as an amendment or termination of this Agreement.

3.2. Political Subdivision hereby warrants that all Debts certified to the Attorney General for collection pursuant to this Agreement are or will be legally due and owing to Political Subdivision at the time of certification.

3.3. Political Subdivision hereby warrants that it has complied or will comply with all conditions precedent to the legality of certifying the Debt for collection prior to certifying the Debt to Attorney General pursuant to this Agreement.

3.4. Political Subdivision hereby warrants that it has obtained the approval of any person or entity whose approval is required as a condition to entering into this Agreement. True and correct copies of any such approvals shall be attached hereto as Exhibit "B."

3.5. Political Subdivision shall identify and itemize the amounts owed in any bills or mailings issued to the debtors prior to certifying the Debt pursuant to this Agreement. Such itemization shall separately identify penalties, fees, costs and interest, if any, added to the principal balance of the amounts owed. For all Debt certified under this Agreement, Political Subdivision shall maintain account records documenting the principal balance of the amounts owed, as well as any penalties, fees, costs and interest, from the date such debt becomes due and owing to Political Subdivision until the debt is paid in full, resolved or written off as specified herein.

3.6. Political Subdivision shall make all account records related to the Debt fully available to specified Attorney General personnel in order for the Attorney General to actively identify and pursue collection activities. Political Subdivision shall retain account records related to the Debt so long as the Debt remains outstanding, or until the Debt is resolved or written off as specified herein.

3.7. Political Subdivision agrees and shall forward all payments received on certified Debt to the Attorney General. In the event that Political Subdivision accepts a debtor's payment on Debt certified to the Attorney General, Political Subdivision agrees to promptly notify the Attorney General of the details of the payment, including date, amount, remitter, check or instrument number and forward the payment to the Attorney General.

3.8. In the event that any debtor owing Debt certified to the Attorney General files bankruptcy or other insolvency proceeding, Political Subdivision shall immediately notify the Attorney General of such filing. The Attorney General shall cease all collection efforts with regard to such Debt. Political Subdivision remains exclusively and solely responsible for protecting its interest in bankruptcy & other insolvency proceedings. Upon notice that Debt certified to the Attorney General is subject to bankruptcy or other insolvency proceeding, the Attorney General shall close the affected accounts and such accounts shall no longer be considered to be certified to the Attorney General. Other insolvency proceeding may include but is not limited to receivership or foreclosure.

IV. ALLOCATION OF FEES AND COLLECTION COSTS

4.1 The client may choose for each account certified to the Attorney General to bear interest (hereinafter "AGI") at the annual rate established by the Tax Commissioner under O.R.C. § 5703.47. Upon recovery AGI is paid to Political Subdivision, not to Attorney General. AGI may be waived, either by Political Subdivision or the Attorney General. Political Subdivision also has discretion to request that AGI not be assessed as an additional obligation of debtors. If this request is indicated, the cost of AGI will not be added to the Debt. Political Subdivision may execute the Service Level Agreement attached hereto as Exhibit "C" to designate the preference of Political Subdivision as to AGI. If no preference is indicated, Attorney General may waive AGI at its discretion, and the addition of AGI to the Debt will increase the debtors' obligation. The AGI is in place of any separate accruing interest of the Political Subdivision on the Debt once certified to the Attorney General.

4.2 Pursuant to O.R.C. § 131.02, the Attorney General is authorized to deduct the Attorney General's collection cost from all amounts collected, calculated upon all certified amounts recovered, plus interest and fees accruing from the date of certification to Attorney General. Attorney General collection costs may be waived, either by the Attorney General or jointly by the Political Subdivision and the Attorney General. The Parties agree that the Attorney General will pass all Attorney General collection costs on to the debtor as an additional obligation of debtor. The Attorney General collection cost is 10% pursuant to O.R.C. § 109.08.

4.3 Upon agreement, the Attorney General may also hire third party vendors to collect claims for Political Subdivision and to pay such third party vendors for their services ("TPV Fees") from funds collected by them. Political Subdivision may execute the Service Level Agreement attached hereto as Exhibit "C" to designate the preference of Political Subdivision with respect to the assignment of Debt to TPVs. If no preference is indicated the Attorney General will assign Debt to TPVs in accordance with an established assignment strategy. TPV fees shall be paid at rates set by the Attorney General. The Parties agree that the Attorney General will pass all TPV Fees on to debtors as an additional obligation of the debtors.

4.4 Upon agreement the Attorney General may appoint special counsel to collect claims for Political Subdivision and to pay such special counsel for their services ("Special Counsel Fees") from funds collected by them. Political Subdivision may execute the Service Level Agreement attached hereto as Exhibit "C" to designate the preference of Political Subdivision with respect to the assignment of Debt to Special Counsel. If no preference is indicated the Attorney General will assign Debt to Special Counsel in accordance with an established assignment strategy. Special Counsel Fees shall be paid at rates set by the Attorney General. The Parties agree that the Attorney General will pass all Special Counsel Fees on to debtors as an additional obligation of the debtors.

4.5 Political Subdivision may execute a different Service Level Agreement for each category of debt certified pursuant to this Agreement, and each Service Level Agreement shall be attached as additional pages of Exhibit "C."

4.6 Political Subdivision may change or terminate the Service Level Agreement(s) attached hereto as Exhibit "C" upon appropriate written notice as specified therein, and any change or termination of the Service Level Agreement(s) shall not be construed as an amendment or termination of this Agreement.

V. DISBURSEMENT PROCESS/PAYMENT OF COLLECTION COSTS

5.1 On a weekly basis the Attorney General shall disburse to the Political Subdivision the full amounts collected on the Debt minus any applicable collection costs or fees as outlined herein. The Political Subdivision and Attorney General shall have the authority to settle or compromise any account in the Debt which is agreed upon by the Political Subdivision and Attorney General as payment in full based on the best interests of the Parties. At the time of the Attorney General's disbursement to the Political Subdivision, the Political Subdivision will receive the amount collected minus the Attorney General's collection costs and any applicable TPV Fees or Special Counsel Fees pursuant to this Agreement.

5.2 The Parties agree that court cases and judgment liens shall not be dismissed or deemed satisfied without the Political Subdivision's consent that all the fees have been paid by the debtor liable for costs under the court case and/or judgment lien.

5.3 Disbursements to the Political Subdivision of amounts due hereunder may be made via state check or by Automated Clearing House ("ACH") deposit, at the Attorney General's discretion. Political Subdivision acknowledges that the Attorney General prefers to remit all payments by ACH deposit, and Political Subdivision agrees to execute an ACH payment authorization in accordance with the form attached hereto as Exhibit "D" within thirty (30) days after the Effective Date of this Agreement.

VI. CERTIFICATION AND CANCELLATION OF DEBT

6.1. Political Subdivision will certify only Debt to the Attorney General which is past due and final, in accordance with O.R.C. § 131.02(A). O.R.C. § 131.02 provides that the Attorney General and Political Subdivision may determine an appropriate time beyond the regular 45-day requirement to certify delinquent debt. Such exceptions may be made as the Attorney General and the Political Subdivision mutually agree are appropriate.

6.2. The Parties acknowledge and agree that O.R.C. §131.02 empowers the Attorney General to, with the consent of the chief officer of an entity reporting a debt, cancel the debt or cause the same to be canceled. O.R.C. § 131.02(F)(2) provides a general statute of limitations of forty (40) years from the date of certification to collect claims. O.R.C. § 131.02(F)(1) allows the Attorney General to cancel uncollectible claims earlier, with the approval of the Political Subdivision. Political Subdivision may execute the Service Level Agreement attached hereto as Exhibit "C" to designate the preference of Political Subdivision. If no preference is indicated, the write off period will be fifteen (15) years after the date of certification. Exceptions revising the write off period for specified claims or categories of debt may be agreed to by the Attorney General and the Political Subdivision as amendments to the Service Level Agreement, and such amendments shall not be construed as an amendment or termination of this Agreement.

VII. CONFIDENTIALITY

7.1. Any confidential debtor information made available to Attorney General in the course of performance of this Agreement shall be used only for the purpose of carrying out the provisions of this Agreement pursuant to the Attorney General's statutory obligations. Additionally, the Attorney General shall not sell any debtor information to any third parties.

VIII. LIABILITY

8.1. Each Party shall be responsible for its own acts and omissions and those of its officers, employees and agents.

IX. CHOICE OF LAW

9.1. This Agreement is made and entered into in the State of Ohio and shall be governed and construed in accordance with the laws of Ohio. Any legal action or proceeding related to this Agreement shall be brought in Franklin County, Ohio, and the Parties irrevocably consent to jurisdiction and venue in Franklin County, Ohio.

X. COMPLIANCE WITH LAW

10.1. The Parties, in the execution of their respective duties and obligations under this Agreement, agree to comply with all applicable federal, Ohio and local laws, rules, regulations and ordinances.

XI. RELATIONSHIP OF THE PARTIES

11.1. It is fully understood and agreed that a Party's personnel shall not at any time, or for any purpose, be considered as agents, servants, or employees of the other Party.

11.2. Except as expressly provided herein, neither Party shall have the right to bind or obligate the other Party in any manner without the other Party's prior written consent.

XII. MODIFICATION

12.1. This Agreement constitutes the entire agreement between the Parties, and any changes or modifications to this Agreement shall be made and agreed to by the Parties in writing.

XIII. TERMINATION/EXPIRATION

13.1. Either party may terminate this Agreement for any reason by giving written notice, at least forty-five (45) days in advance of the date of termination, to the other Party via e-mail, facsimile transmission, mail, certified mail or personal delivery to the other Party's signatory to this Agreement.

13.2. If there is pending litigation in connection with any Debt, termination shall not be effective until the Attorney General terminates the legal representation in the litigation matter. The Attorney General shall be compensated for Debt collected and received prior to termination. The Parties agree to cooperate so as to effectuate a speedy and efficient transfer of the work to Political Subdivision.

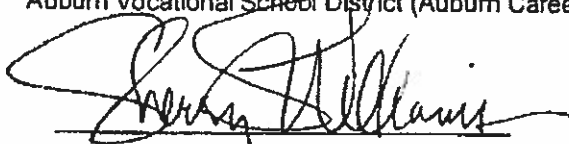
XIV. SIGNATURES

14.1. The Parties may submit their signatures to the Agreement in counterparts, which taken together will constitute a valid enforceable Agreement. Facsimile or copied signatures shall be considered valid and enforceable.

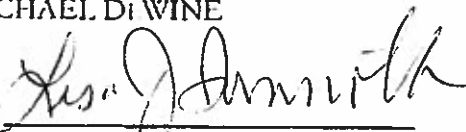
IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed, as of the day and year last written below.

ACCEPTED AND APPROVED:

Auburn Vocational School District (Auburn Career Center)

 12/11/15
Sherry L. Williamson, Treasurer

OHIO ATTORNEY GENERAL
MICHAEL Di WINE

By:  12/11/15
Lisa J. Iannotta
Section Chief Date

**DELINQUENT DEBT COLLECTION AGREEMENT
BETWEEN THE
OHIO ATTORNEY GENERAL
AND**

Auburn Vocational School District (Auburn Career Center)

EXHIBIT "A"

The Parties agree that the following categories of debt may be certified to the Attorney General. All debt must be final with a minimum principal amount of \$100.00.

Examples of Categories of Debt to be certified:

- (a) Statutory fees as assessed by a Political Subdivision;
- (b) Civil court costs; and
- (c) Criminal court costs so long as the defendant is not incarcerated on the date the debt is certified.
- (d) Debt must be declared final with no chance of appeal or no future changes to the amount of the debt sent to the Attorney General for collection purposes.
- (e) Debt from a school system must be as a result of a contractual agreement.

Examples of Categories of Debt NOT to be certified:

- (a) Debt that is against a juvenile.
- (b) Debt against a presently incarcerated individual.
- (c) Debt that is involved in a bankruptcy, rental or foreclosure action.
- (d) Debt from any type of utility.
- (e) Debt resulting from code enforcement violations.

PLEASE NOTE: THE ATTORNEY GENERAL'S OFFICE RESERVES THE RIGHT TO DECLINE ACCEPTANCE OF ACCOUNTS BASED ON QUANTITY, VALUE, OR DEBT TYPE

**PLEASE LIST THE TYPE OF DEBTS YOU WILL BE CERTIFYING TO THE
ATTORNEY GENERAL'S OFFICE:**

Unpaid tuition for adult educational programs

**DELINQUENT DEBT COLLECTION AGREEMENT
BETWEEN THE
OHIO ATTORNEY GENERAL
AND
Auburn Vocational School District (Auburn Career Center)**

EXHIBIT "B"

The Delinquent Debt Collection Agreement Between the Ohio Attorney General and

Auburn Vocational School District (Auburn Career Center) , executed by _____,

, on _____, is hereby ratified and approved.

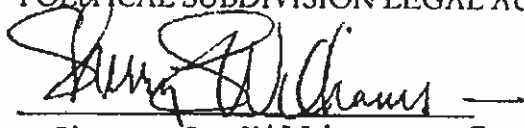
POLITICAL SUBDIVISION AUTHORITY (I.E. COUNTY COMMISSIONERS, COUNCIL)

_____, Date _____,

_____, Date _____,

_____, Date _____,

POLITICAL SUBDIVISION LEGAL AUTHORITY (I.E. PROSECUTOR, LAW DIRECTOR)

 _____, 12/11/15
Sherry L. Williamson, Treasurer

**DELINQUENT DEBT COLLECTION AGREEMENT
BETWEEN THE
OHIO ATTORNEY GENERAL
AND**

Auburn Vocational School District (Auburn Career Center)

**EXHIBIT "C"
SERVICE LEVEL AGREEMENT**

The following Service Level Agreement is made between the Attorney General of Ohio, Collections Enforcement Section ("AGO") and Auburn Vocational School District (Auburn Career Center) ("CLIENT"), collectively referenced herein as the "Parties". CLIENT authorizes and the Parties to this Service Level Agreement agree to the following (if no line is checked, the Parties' agreement is indicated by asterisk, which is the default agreement):

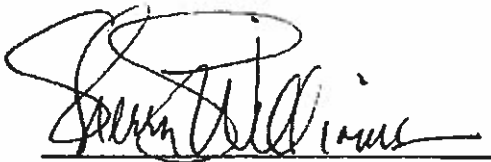
- Attorney General Interest (AGI) AGO is granted the authority to add AGI to the amount owed by the debtor to be paid to the client (see section IV (4.1) of the Debt Collection Agreement.
- AGI AGO is NOT granted the authority to add AGI to the amount owed by the debtor to be paid to the client.
- If AGI is to be added AGO is granted the authority to waive AGI*
 CLIENT and AGO jointly waive AG Interest
- Write Off Period: 15 years*
 Years (insert number of years)
- Third Party Vendor: AGO will forward uncollected Debt.*
 AGO will not forward uncollected Debt.
- Special Counsel: AGO will forward uncollected Debt.*
 AGO will not forward uncollected Debt.

Either Party may terminate this Service Level Agreement for any reason by giving written notice, at least forty five (45) days in advance of the date of termination to the other Party, via e-mail, facsimile transmission, regular U.S. mail, certified mail or personal delivery to the other Party's signatory to this Agreement. Regardless of the termination of this agreement, CLIENT is still legally obligated to certify its outstanding Debt pursuant to the Delinquent Debt Collection Agreement between the Parties, until that Agreement is separately terminated. This Service Level Agreement shall remain and continue in full force and effect unless modified or terminated in writing.


IN WITNESS WHEREOF, the Parties hereto have caused this Service Level Agreement to be executed, as of the day and year last written below.

ACCEPTED AND APPROVED:

Auburn Vocational School District (Auburn Career Center)


_____ 12/11/15
Sherry L. Williamson, Treasurer
Date

OHIO ATTORNEY GENERAL
MICHAEL DI WINE

By: 
_____ 12/11/15
Lisa J. Annotta
Section Chief
Date